AXIS Joint Call for Transnational Collaborative Research Projects 2018

Assessment of Cross-sectoral climate Impacts and pathways for Sustainable transformation

INSTRUCTIONS FOR PRE-registration 2018

The Pre-registration must be submitted by the Leading PI through the electronic proposal system accessible through the submission website https://secure.pt-dlr.de/ptoutline/app/axis , within the application deadline. Leading PIs (LPI) are requested to write the proposals directly into the system. The LPI is allowed to share the password with the consortium members so that they have access to the draft and can equally fill (part of) the template. A word document with structure is provided in the template for the Short Project Description (to be uploaded as pdf). For the provisional financial plan an excel file is provided in the template to be filled and uploaded as well.

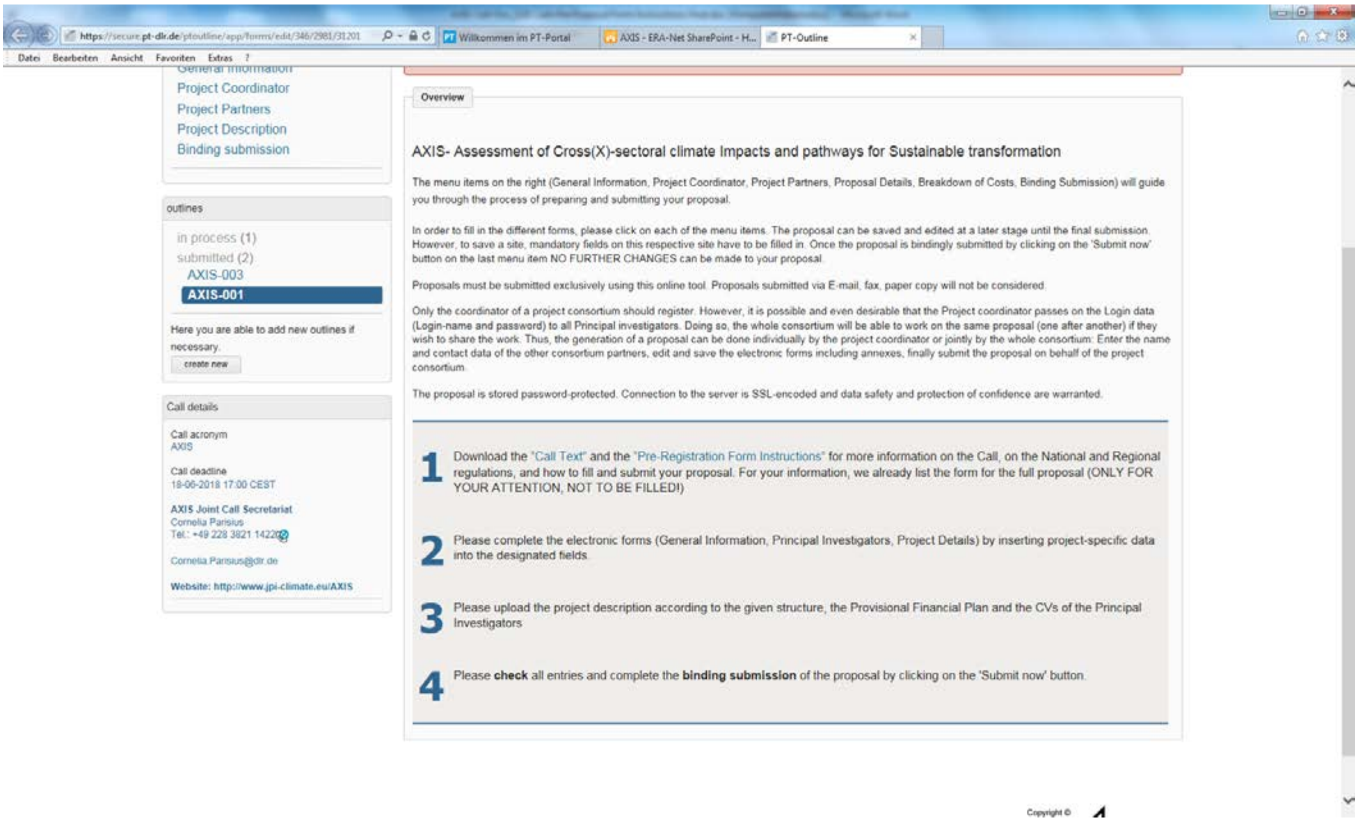
Note: Both Leading and Partner PIs should make sure to check the National Annexes of their country and contact the National Contact Point if required. There may be additional national application requirements in the Pre-registration phase. Please note that in some countries an additional national submission is required.

General guidance for all applicants:

- The proposal must be written in English.
- The proposal must address one or more of the three thematic priorities of the call.
- The project may not have started and not be already funded by third funding organization.
- The proposal must involve partners from at least three different countries of the AXIS call providing funds for the Joint Call. **International organisations (IO)** may also be included as partner, but cannot be considered as one of the partners from at least three different countries participating in AXIS.
- The proposal must have a maximum duration of 36 months.
- The short project description (PDF document, to be uploaded) must be written in Arial or similar, at least font size 11, margins of at least 1.5 cm, single line spacing, pages numbered, not more than 4 pages.

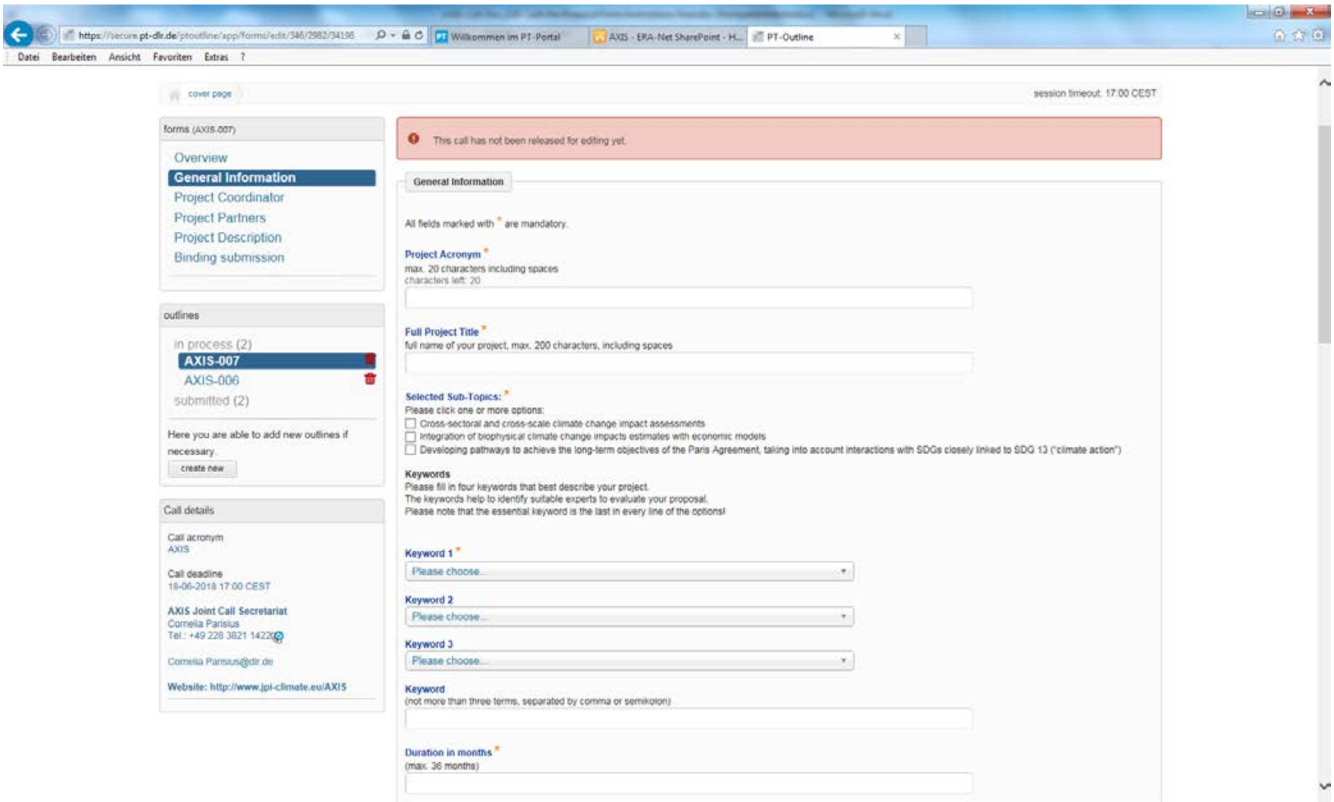
- The different sections of the application should not exceed the prescribed maximum number of characters/pages. Characters / Pages beyond the limit will be removed.
- Please note that specifications are binding. Later consortium or significant budget changes between pre-registration and full proposal may be accepted in exceptional, well-justified cases after agreement with the NCP.

The PT-Outline Template will guide you through the application:



Screenshot 1: overview on the application process.

Under step 1 you can download the Call Text and the Pre-Registration Form Instructions. You will also find – for your attention only! – the Full Proposal form.



Screenshot 2: General information on the project.

1. Project Acronym (max. 20 characters, including spaces)

Choose a short acronym for your proposal.

2. Full Project title (max. 200 characters, including spaces)

Give a project title which clearly describes the research content of your project.

3. Sub-topic(s)

Projects should address one or more of the following topics:

□ Cross-sectoral and cross-scale climate change impact assessments

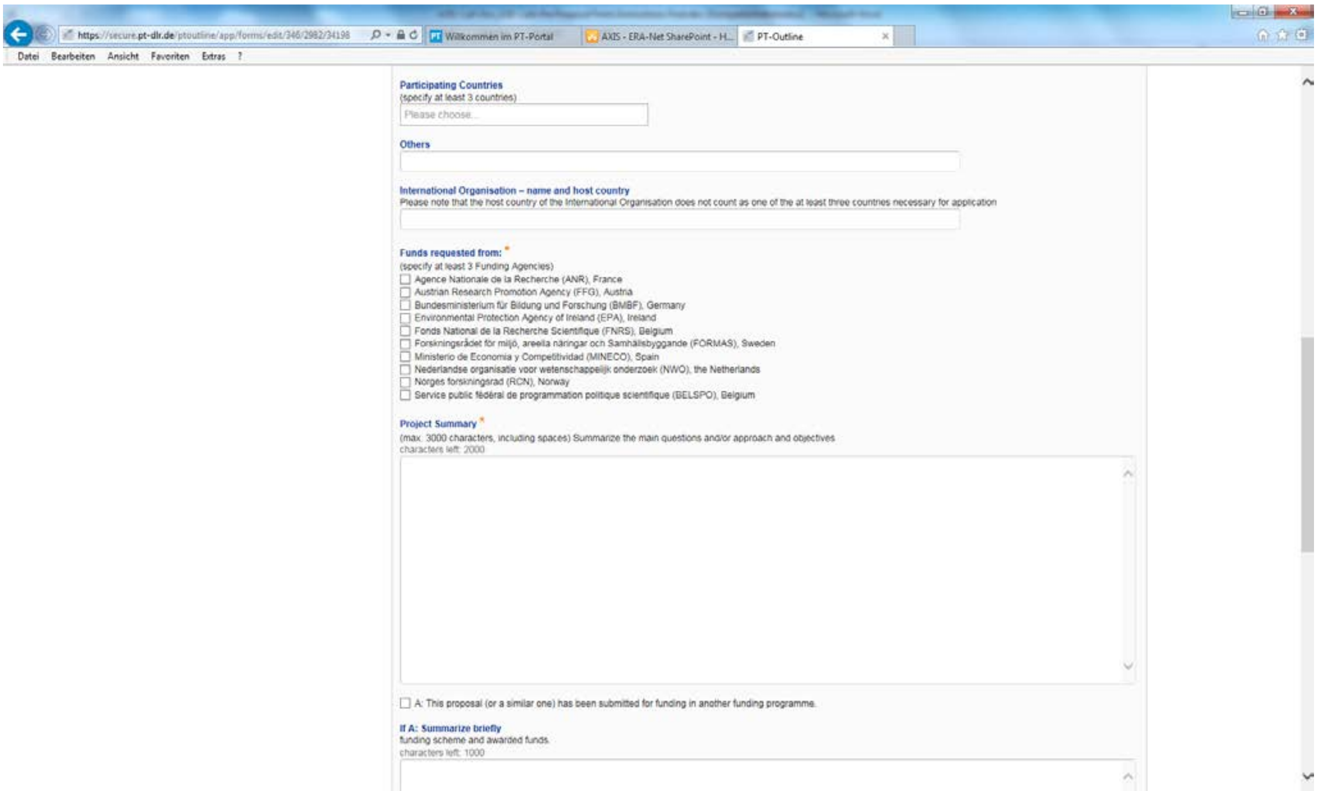
□ Integration of biophysical climate change impacts estimates with economic models

□ Developing pathways to achieve the long-term objectives of the Paris Agreement, taking into account interactions with SDGs closely linked to SDG 13 ("climate action")

4. Key words

- 3 x multiple choice (*following LPsys (international systematic)*)
- 1 field for free keywords (not more than three terms, separated by comma or semicolon)

5. Duration____ months *(Maximum 36 months / to be filled)*



Screenshot 3: General information on the project (2).

6. **Partners involved from the following countries:** specify at least 3 countries, *Multiple Choice*

- Austria
- Belgium
- France
- Germany
- Ireland
- Norway
- Spain
- Sweden
- The Netherlands
- Others (+ 1 field to be filled)
- (If applicable:) International Organization – name and host country

  Please note: the host country of an International Organization is not counting as one of the at least three countries necessary for an application.

7. **Funds requested from:** (specify at least 3 Funding Agencies): *Multiple Choice*

- Agence Nationale de la Recherche (ANR), France
- Austrian Research Promotion Agency (FFG), Austria
- Deutsches Zentrum für Luft- und Raumfahrt (DLR) (using funds of the Bundesministerium für Bildung und Forschung (BMBF), Germany)
- Environmental Protection Agency of Ireland (EPA), Ireland
- Fonds National de la Recherche Scientifique (FRS-FNRS), Belgium
- Forskningsrådet för miljö, areella näringar och samhällsbyggande (FORMAS), Sweden
- Ministerio de Economía, Industria y Competitividad (MINECO) – Agencia Estatal de Investigación (AEI), Spain
- Netherlands Organisation for Scientific Research (NWO), the Netherlands
- Public Planning Service Science Policy (BELSPO), Belgium
- Research Council of Norway (RCN), Norway

8. Project Summary: *(max. 4000 characters) Summarize the main questions and/or approach and objectives; (1 field to be filled)*

Please answer also to the following questions in the template:

□ Has this proposal been submitted for funding in another funding program?
□ Is the research project funded by further sources?

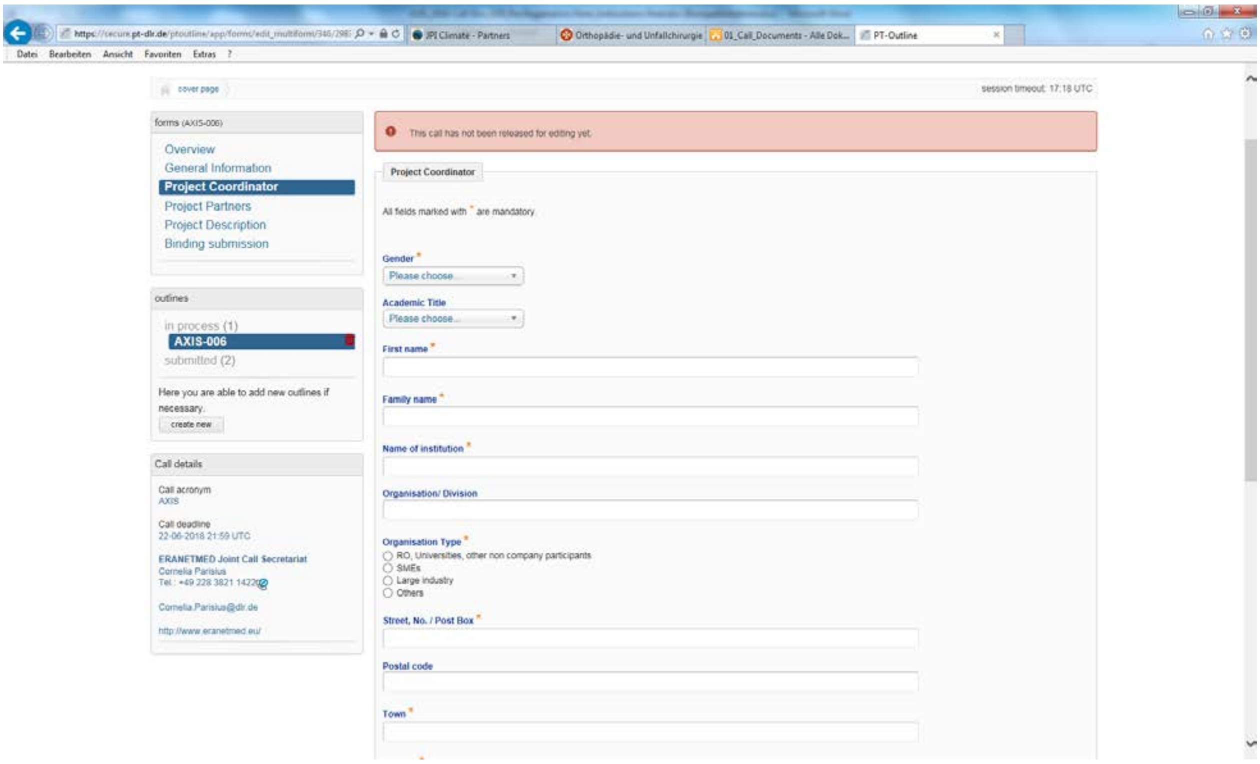
In case of a positive reply, the RFO reserves the right to revise or suspend funding.

Please click:

☑ I confirm that the information given in this proposal is correct.

☑ I confirm that the proposal is endorsed by all project partners.

…. and follow to the next sheet.



Screenshot 4: Information on the project coordinator (LPI).

9. Lead Principal Investigators (LPI) – Project coordinator

A person is not allowed to be LPI in more than one proposal.

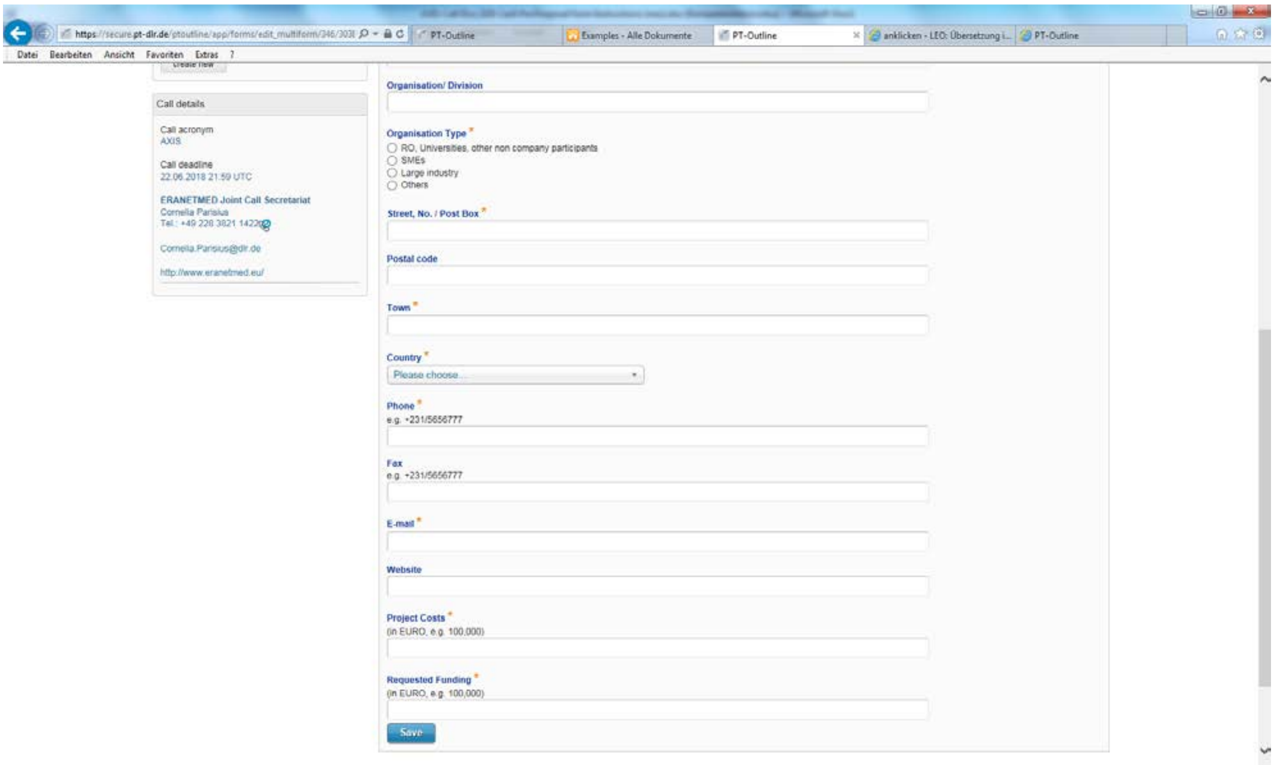
The Principal Investigator, one per participating institution, is an individual who assembles a team to carry out a project under his/her scientific guidance. The lead PI (LPI) is the PI that coordinates the project.

Provide detailed information on the Leading PI, including institution and contact details.

Please check with your National Annex for eligibility requirements and any limits on the number of official Partner PIs.

Fully self-financed partners who bring their own secured budget are allowed from any country.

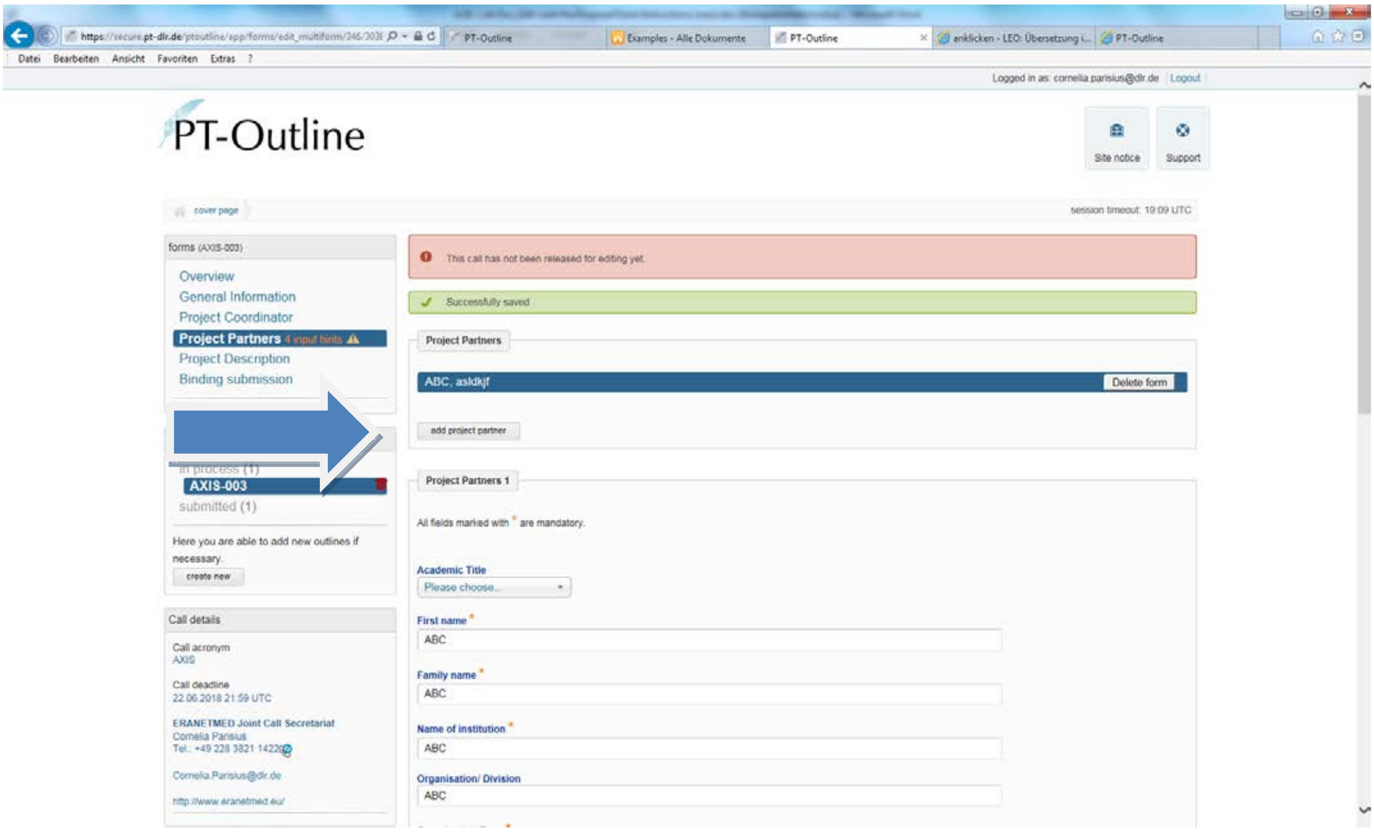
After having filled the template for the LPI, please follow to fill one template for each project partner.



Screenshot 5: Information on the project partner (PI).

10. Principal Investigators (LPI) – Project partner

Similar to the project coordinator, each project partner (principal investigator) can fill a separate template. **After having finished to fill one template**, please save it. Then you will see on top of the page a menu "**add partner**" (see screen shot below). If you click on it, a new template for a further partner will open.



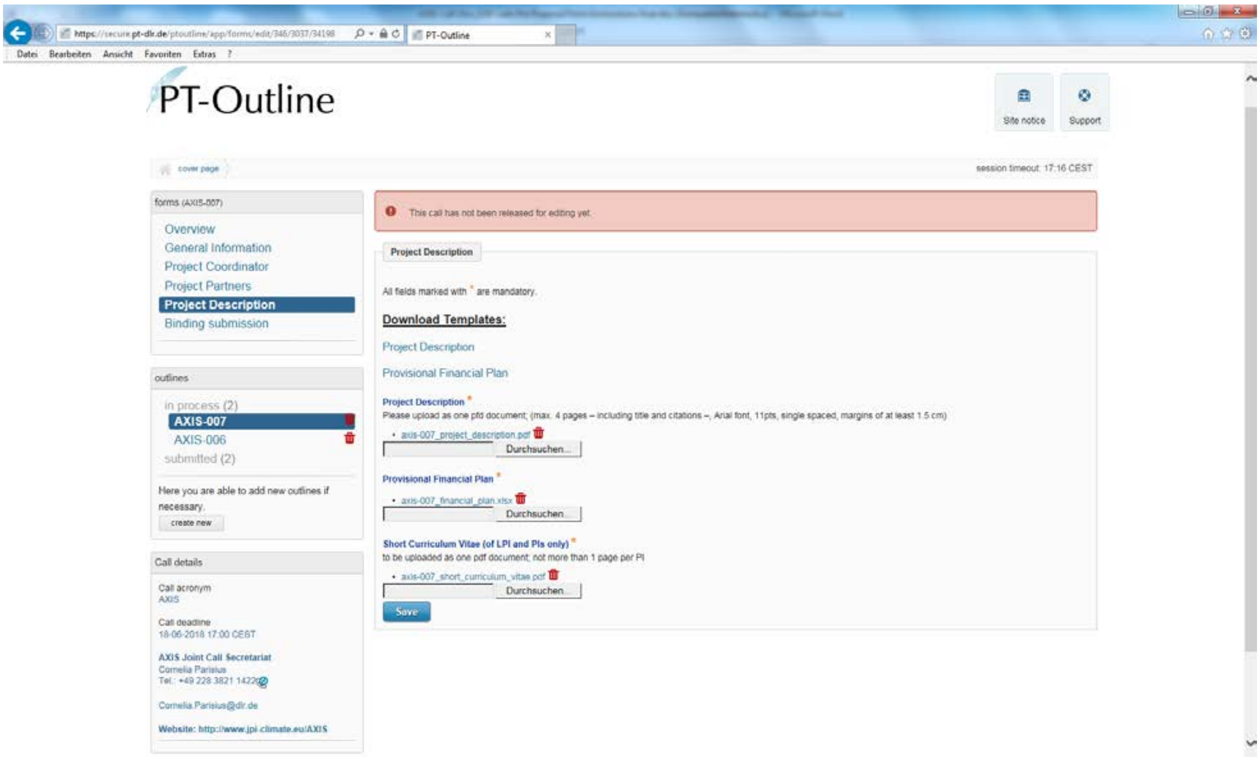
Screenshot 6: How to add a new template for a further partner.

At the bottom of each partner template you will find:

Project Cost (1 field to be filled)

Requested funding (1 field to be filled)

Please fill the amount referring to the partner mentioned in the respective template.



Screenshot 7: Project Description and Provisional Financial Plan

11. Short Project Description (upload as pdf)

On the sheet Project Description, you will be provided with a Word-Document and structure to be submitted as a pdf file.
(max. 4 pages – including title and citations –, Arial font, 11pts, single spaced, margins of at least 1.5 cm)
The project description should include the following elements:

1. Project Objective: A short description of the overall, scientific and stakeholder-oriented objective of the project.
2. Relevance (Fit to Call Scope): Describe how and to what extent the project addresses the chosen call Topic(s). The novelty of the research planned, in relation to the present state-of-the-art should be explained. Include reference to the significance of preliminary studies, International added value aspects of the research proposed and of the transnational collaboration: demonstrate how the project will increase synergy between teams across partner
3. Impact: Describe how you and to what extend the projects contributes to the objectives of the call and chosen theme. Include a description of stakeholder engagement and identification of end-users for project results, proposed exploitation

of results and knowledge transfer to practitioners, policy- and decision makers. Communication of results to practitioners, policy- and decision-makers.

4. Short outline of Workplan and division of work (WPs) between the Partners and statements of responsible WP and task leaders.
5. Data Management Overview: In this section, please address the following questions: Who on your team will be responsible for developing, implementing, overseeing and updating the data management plan? What data sets of long-term value do you expect that the project will produce?. Data of long-term value should meet the FAIR principles; i.e. they should be findable, accessible, interoperable and reusable. How have you accounted for the costs required to manage the data and other materials to ensure long-term availability?
6. References: Add only very relevant references.

12. Provisional Financial Summary

On the same sheet ("Project Description"), you will be provided with an excel file to be filled and uploaded.

	Personnel	**Consumables**	**Equipment**	**Workshops and Travel costs**	**Other costs**	**Total costs**	**Requested funding**	**Requested from (please specify FA)**
Leading PI								
Partner PI 1								
Partner PI 2								
Partner PI 3								
Partner PI 4								
Total								

The currency unit must be € for entire project duration. All costs inclusive overheads (if applicable, according to national regulations).

Describe your Provisional Financial Summary for each Leading or Partner PI in the table.

13. Curriculum Vitae (of LPI and PIs only)

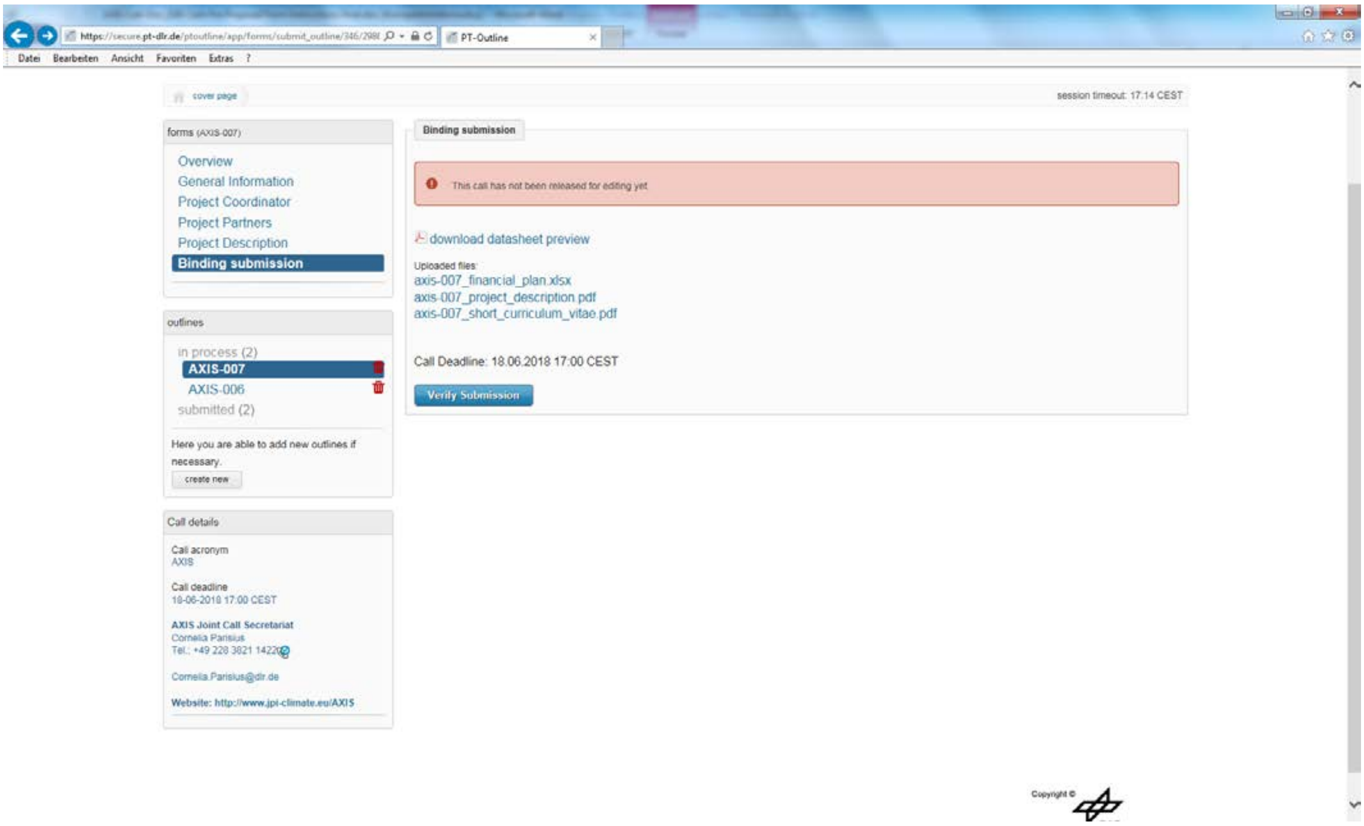
For each PI, please upload a CV (1 page maximum), including key achievements that are relevant to the research proposed. All CVs have to be uploaded as ONE pdf document.

14. Binding submission

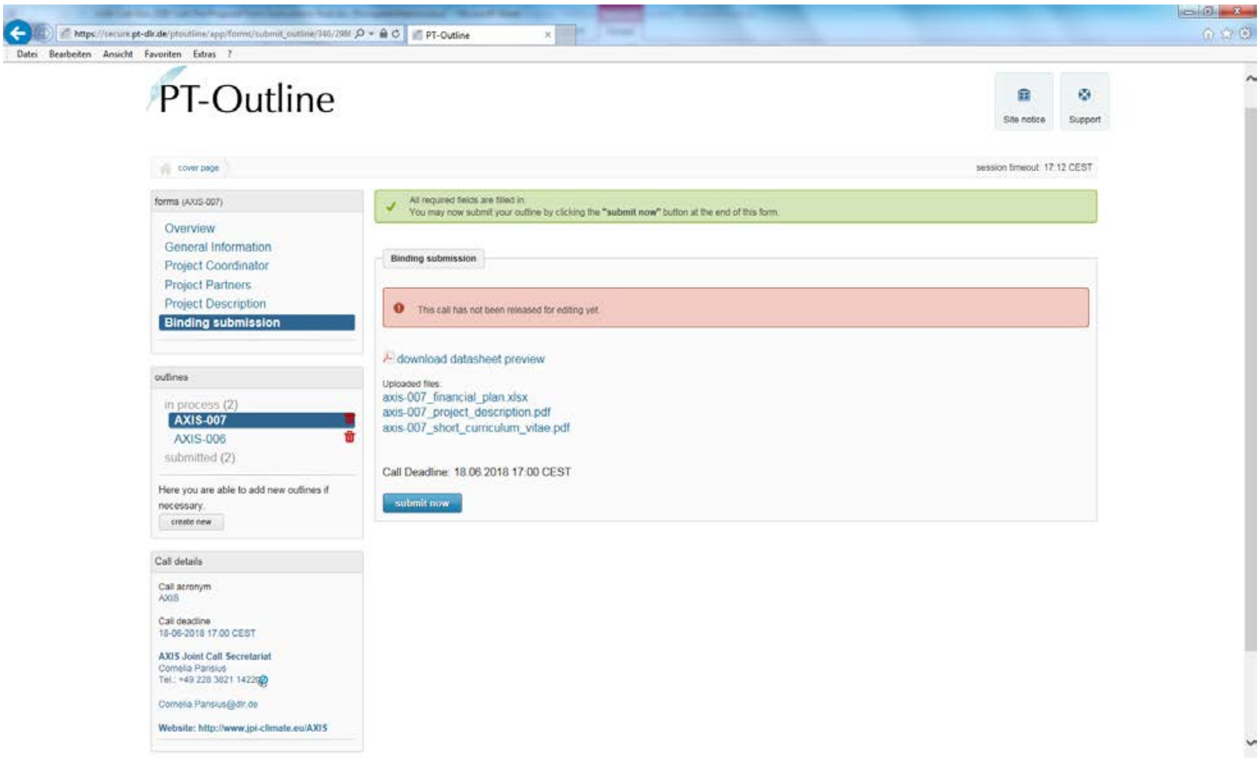
Finally, after you and your consortium partners having checked all your specifications, you can generate a data sheet preview showing all the information you have inserted into the system. After having checked all specification you can download the datasheet and keep it for your information.

Click on "**Verify Submission**" to see whether all mandatory information has been given and has the correct format. If not, check the hints and correct the information.

NOTE: in case there are any necessarily required information missing you cannot bindingly submit your proposal.



If everything is finally checked and filled, you can see the “**Submit now**” button.



Final submission: You cannot change your proposal after you have submitted it. Finally, you will receive an automatically generated confirmation e-mail.

For questions, please contact your National Contact Points or the Joint Call Secretariat.